

WEST MOORS VILLAGE SURGERY FREEDOM OF INFORMATION REQUEST

In accordance with the Freedom of Information Act 2000



Completion and submission of this form means that we will be processing your personal information. To find out how we use your personal information please refer to the organisation's privacy notice for information governance.

The information you supply will be used for the purpose for which you have provided it and any relevant procedures following from this. This data will be maintained in accordance with the Data Protection Act 2018 and will not be passed on or sold to any other organisation without your prior approval unless this is a legal requirement.

Fields marked with an asterisk (*) are mandatory.

*Your Details

Title	
*Forename	
*Surname	
*Address	
*Email	
Telephone Number(s)	

*Access to information requested

Please select the preferred form of access to the requested information:

Via email	<input type="checkbox"/>
Receive copies by post	<input type="checkbox"/>
View originals (if practical)	<input type="checkbox"/>

Completed FoI Request forms can be sent to **The Practice Manager, West Moors Village Surgery, Vernon House, 164 Station Road, West Moors, Dorset BH22 0JB**

Alternatively you may scan and email your completed form to wmgp@nhs.net

WEST MOORS VILLAGE SURGERY



***Apply for access to information under the Freedom of Information Act**

Subject of your enquiry:

Describe your enquiry:

Provide as much detail as possible; this will help us to process your request quickly and efficiently.

Where appropriate, include names, dates, references and descriptions to enable us to identify and locate the required information.